

Employment Opportunity
The Salvation Army
B.C. Division



Giving Hope Today

Job Title:	Community Ministries Worker - A	Position Type:	Full Time 35 hours/week (\$17.91 - \$22.38)
Facility:	Kamloops Community Ministries	Posting Expires:	October 23 rd 2020
Applications Accepted By:			
Fax or E-mail: jennifer_thiessen@can.salvationarmy.org Attention: Jennifer Thiessen		Please no phone calls.	
Job Description			
<p>BASIC FUNCTIONS/RESPONSIBILITIES:</p> <ul style="list-style-type: none"> • Ensures that the Gospel of Jesus Christ is exemplified in the performance of all job responsibilities and through personal example. • Agree and adhere to The Salvation Army mission, values and standards • This position reports directly to the Corps Officers. <p>Program Development/Leadership:</p> <ul style="list-style-type: none"> • Work with Corps Officers to develop, implement, and evaluate a framework for Community Family Services and establish a social services ministry footprint in Kamloops. • Build and maintain resources available for individuals for all purposes including medical, legal, rehabilitative therapies, addiction support, shelter and housing, employment, immigration, translation, victim services, culturally appropriate healing practices and services, and faith-based services, etc. • Develop and conduct workshops and programs for clients/families, as appropriate • May organize seasonal or special programs (i.e. Christmas Hamper, Toy Distribution, Summer Camps, Food Drives, Community Dinners, etc.) • Provide input into the operational budget; may be responsible for cash management • Direct and supervise volunteers, which include recruitment, selection, orientation, training, evaluation and discipline; ensures volunteer safety in compliance with the Health & Safety Standards, monitors and analyzes incident reports. 			

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.

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Client Services:

- Work with other local service providers and ministry units to build a client base
- Develop and implement case management of clients
- Take responsibility for routine intake processes and decisions, following standard procedures
- Conduct initial intake assessments (including evaluation of client/family protection issues), determining immediate needs and supports needed by the client
- Provide emergency assistance services (i.e. food, clothing, etc.) in accordance with policy
- Through exercising empathetic care, assist individuals to determine an appropriate and mutually agreed upon goal process; facilitate effective problem-solving behaviours of the client/family
- Assist clients in making connections within the community which will support them in accessing community resources.
- Network with other service providers and maintain working relationships with community agencies to provide comprehensive services for clients.
- Support, advocate for and refer clients/families in helping empower them to become more self-sufficient and help them re-integrate into the greater community.
- Provide spiritual guidance and use every opportunity to pray with and share the Gospel of Jesus Christ with clients/ families, enabling them to become part of the Body of Christ.

Administration:

- Maintain confidentiality in accordance with The Salvation Army policy and applicable legislation and keep accurate client files and statistical records
- Provide written reports as requested by supervisors.
- Maintain accurate reporting and documentation of Link2Feed database.
- Provide a variety of casework duties, including analysis of data, progress reports, maintaining an up-to-date referral binder, statistical recordings, formulation of treatment plans and implementation of the treatment, consistent with program policies.
- Assisting other staff as needed

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General Responsibilities:

- Assist in the organization, maintenance and general cleanliness of the Community Family Services Office, storage space and program space.
- Receive (and/or decline) and sort/organize non-monetary donations
- Represent The Salvation Army at agency and community meetings as directed.
- Foster positive relations with community social services agencies/resources

Training:

- Food Safe
- First Aid/CPR
- Non-Violent Crisis Intervention
- Participate in ongoing training as provided.

Education/Certifications:

- The successful job applicant will have completed Post-Secondary Degree/Diploma in Social Work or other Human Service Field.

Experience:

- One year but less than three years of prior related experience, including, experience in direct support/advocating environments, which may include issues of homelessness, mental health, unemployment, abuse, addiction, parenting and/or marriage. The incumbent must also have experience in one-on-one and group support.

Required Skills/Knowledge:

- The performance of the job requires computer work, and occasionally leading meetings/training workshops and intervening in physical confrontations.
- The performance of the job requires attentive listening (for supervision, one-on-one support, conflict resolution, etc.), and moderate attention when doing computer work.

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Successful candidates, prior to hiring, may be required to provide:

- Background check consent
- A clear vulnerable sector screening
- A clean driver abstract
- Completion of our online Armatus Abuse Training and required Health and Safety training

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise Department Heads of your intentions prior to submitting your application.

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